

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT (NATIONAL)

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	United Nations Population Fund (UNFPA) Country Office, Mongolia.
Purpose and background of consultancy:	<p>UNFPA Mongolia is seeking an Individual Consultant, specializing in the youth participation thematic domain within the overarching situational analysis. The consultant will support the International Consultant, the team leader, in assessing the youth situation in Mongolia.</p> <p>The situational analysis aims to establish a comprehensive understanding of youth development in Mongolia, aligning with the Global Youth Development Index and identifying key disparities affecting youth. This analysis will serve as a vital resource for the United Nations Country Team (UNCT), government entities, and development partners to guide and prioritize their planning, management, and advocacy efforts. Specifically, the focus will be on enhancing support for the most vulnerable and marginalized youth groups, which are often overlooked in health, social, economic, educational, and cultural policies and initiatives.</p> <p>The United Nations Youth Strategy, known as Youth2030, was launched by the Secretary-General to empower young people worldwide. This strategy aims to fully engage young individuals in realizing their potential and actively participating in various global agendas, including the 2030 Agenda for Sustainable Development. The strategy represents a commitment by the UN to enhance its engagement with youth and to incorporate their insights and ideas into its work, supported by a high-level steering committee led by the UN Secretary-General's Envoy on Youth.</p> <p>Mongolia's youth, defined as those aged 15-34, constitute approximately 28% of the total population as of 2023 and are pivotal in shaping the country's future. The government's Vision 2050 aims to transform Mongolia into a leading Asian country by mid-century through comprehensive reforms. The Vision, structured in three phases until 2050, aligns with global trends and the UN Sustainable Development Goals.</p> <p>Additionally, the Government of Mongolia has enacted the Law on Promotion of Youth Development and established a high-level governance structure, the 'National Youth Council,' to oversee youth development initiatives.</p> <p>Youth are recognized as a driving force for change in achieving the SDGs in Mongolia, a recognition that is integrated into the cross-cutting priorities of the United Nations Sustainable Development Cooperation Framework (UNSDCF) for 2023-2027.</p> <p>The Youth Development Index update for 2023 indicates that Mongolia is making progress in youth development. However, challenges remain in health, education, employment, and opportunities and participation. Insights and recommendations from the youth situational analysis will help refine policies, enhance programmatic actions, and ensure that Mongolia's developmental strategies align with the needs and potential of its young population.</p> <p>Therefore, based on the information provided, the specific objectives of the consultancy are:</p>

	<ul style="list-style-type: none"> - To assess youth political participation and its impact on their social and economic inclusion, and to identify the most effective mechanisms for enhancing youth engagement in political processes to reduce social exclusion and intergenerational tensions. - To assess the youth's engagement in civic initiatives and activities on social integration and conflict prevention among youth, by looking at the correlation between the levels of youth participation in civic processes and the incidence of social exclusion and violence within diverse communities. <p>To gain a thorough understanding of the study's specific objectives, detailed parameters, and research questions, please refer to the attached concept note. It offers a comprehensive outline of the goals and scope of the situational analysis.</p>
<p>Scope of work: <i>(Description of services, activities, or outputs)</i></p>	<p>Roles and Responsibilities of the Individual Consultant for Youth Participation:</p> <ul style="list-style-type: none"> • Design of the Study: Contribute to the study design. • Desk Review and Key Informant Interviews (KIIs): Carry out the desk review, secondary analysis, and KIIs with relevant stakeholders of the thematic domain. • Youth Consultation Meeting: Conduct a youth consultation meeting focused on youth participation. These meetings will specifically involve both individual youths and representatives from youth-led organizations, such as UNYAP, to gather fresh insights and input directly from those actively involved in or affected by youth policies and initiatives. • Analysis: Analyze the youth participation domain as per the study analysis guide. • Reporting: Draft the report for the youth participation domain and contribute to the overall study report. • Fact Sheet: Develop a one-page fact sheet on youth participation. • Dissemination: Contribute to the preparation and conducting of the dissemination workshop presenting the results of the study.
<p>Duration and working schedule:</p>	<p>The consultancy period is scheduled for 25 non-consecutive days, from June 15, 2024 to August 25, 2024.</p>
<p>Place where services are to be delivered:</p>	<p>Ulaanbaatar, Mongolia.</p>
<p>Deliverables and due dates</p>	<ol style="list-style-type: none"> 1. Inception Report: The study design protocol, along with the study matrix, should be submitted by June 25, 2024. UNFPA will provide the outline for the inception report. 2. Draft Report: This is to be submitted by July 31, 2024. 3. Final Report and Presentation: These are due on August 16, 2024. 4. Facilitation of the Dissemination Meeting: Scheduled for August 25, 2024.

Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Under the overall direct supervision of the Team Leader, the consultant will closely collaborate with the UNFPA Youth Programme team. The consultant will be guided by the UN Youth Group. Meanwhile, the UN Youth Group will facilitate and coordinate meetings with key stakeholders.
Supervisory arrangements:	The Consultant will report directly to the Team Leader.
Expected travel:	Required. Field visits will be conducted in specific provinces. The selection of provinces will be discussed.
Required expertise, qualifications and competencies, including language requirements:	<p>Education:</p> <ul style="list-style-type: none"> • Master’s degree in political science, social work, sociology, or related fields. <p>Experience:</p> <ul style="list-style-type: none"> • Minimum 5 years of experience in civic engagement, community mobilization, or advocacy related to youth. • Experience in organizing and facilitating workshops and large public forums. • At least 5 years of experience in conducting qualitative research and studies. <p>Competencies:</p> <ul style="list-style-type: none"> - Deep knowledge of political and civic processes. - Excellent verbal and written communication skills. - Fluency in English (reading, writing, speaking) is essential
Inputs / services to be provided by UNFPA or implementing partner (e.g. support services, office space, equipment), if applicable:	<p>It is anticipated that the consultancy will be governed by an individual consultancy contract under standard UNFPA/UNDP terms and conditions. UNFPA will pay a consultancy fee according to the current UNFPA approved schedule of rates at a level to be negotiated.</p> <p>Schedule of payment:</p> <ol style="list-style-type: none"> 1. The first installment of 50% of consultancy fees will be provided upon the acceptance of the inception report; 2. The final installment of 50% of the consultancy fees, will be provided upon completion of all work, submission of the final deliverable, and acceptance by UNFPA. <p>UNFPA reserves the right to withhold up to 30% of the total fee in case the deliverables are not submitted on schedule or do not meet the required standard. Copyright and ownership of all documents produced will remain with UNFPA.</p> <p>Logistical arrangements</p> <p>The UNFPA Country Office will be responsible for arranging all logistical matters related to the field visits if any, workshop, including venue, stationery and refreshments. The CO</p>

	can also provide support in organizing meetings with key government agencies and other stakeholders.
Other relevant information or special conditions, if any:	