



Programme Specialist, Gender Equality and Women's Empowerment

Job title:	Programme Specialist, Gender Equality and Women's Empowerment
Level:	NO-C
Position Number:	00167606
Location:	Ulaanbaatar, Mongolia
Full/Part time:	Full time
Fixed term/Temporary:	Fixed term
Rotational/Non Rotational:	Non Rotational
Duration:	One year with possible extension subject to performance

The Position:

The Programme Specialist, Gender Equality and Women's Empowerment is located in the Mongolia Country Office (CO) and reports to the UNFPA Assistant Representative.

How you can make a difference:

UNFPA is the lead UN agency for delivering a world where every pregnancy is wanted, every childbirth is safe and every young person's potential is fulfilled. UNFPA's strategic plan (2018-2021), focuses on three transformative results: to end preventable maternal deaths; end unmet need for family planning; and end gender-based violence and harmful practices.

In a world where fundamental human rights are at risk, we need principled and ethical staff, who embody these international norms and standards, and who will defend them courageously and with full conviction.

UNFPA is seeking candidates who can transform, inspire and deliver high impact and sustained programme results; who are transparent and professional in managing the resources and results efficiently and effectively; and who are committed to make a difference in ensuring sexual and reproductive health for all.

Job Purpose:

The Programme Specialist ensures the effective management of UNFPA activities in the areas of gender equality and women's empowerment with a particular focus on gender based violence (GBV). You will manage Gender Equality and Women's Empowerment Component (GEWE) of the Country Programme in a middle income context.

You lead gender the equality and women's empowerment programme formulation and evaluation, joint programming initiatives, ensure mainstreaming of gender concerns throughout all the programme components and provides advisory for national development frameworks.

You lead strengthening strategic partnerships in the area of gender equality and women's empowerment for UNFPA's mandate and programme delivery through proactive engagement, policy advocacy, resource mobilization and effective communication. You also work with the programme team and collaborates with the CO's operations/administrative support staff.

In collaboration with Government counterparts, NGOs and other partners, the Programme Specialist plays a leadership role for the formulation and design of the GEWE component of the country



programme and its associated projects in line with Government priorities and according to UNFPA programme policies and procedures.

You lead achievement of programme results by ensuring appropriate policies and procedures are applied by programme team, and appropriate monitoring and oversight mechanisms are established and implemented.

You would be responsible for:

- Undertakes analysis of national and subnational trends, gaps, challenges in addressing major gender inequality issues in Mongolia, to identify strategic entry points for new initiatives, planning future strategies, or strengthening existing work to advance the International Conference on Population and Development (ICPD) Agenda and 2030 Agenda for Sustainable Development.
- Supports the CO's efforts in generating knowledge from country programme implementation by synthesizing and documenting key findings and lessons learned, success stories and good practices and drafting relevant materials for dissemination.
- Contributes to the CO's overall M&E framework, advising on measureable, reportable, and verifiable gender disaggregated data and indicators related to policy and advocacy efforts to address gender inequality and discrimination, particularly the issues related to GBV including domestic violence.
- Identifies and develops key partnerships for international cooperation in creation of evidence and knowledge-sharing on good practices that enhance gender equality programme impact for Mongolia.
- Provides technical guidance on the GBV/GEWE programme/project implementation, establishing collaborative partnerships with executing agencies, experts, government counterparts and other UN agencies for timely and efficient delivery of project inputs, and addressing training needs of project personnel.
- Ensures the creation and documentation of knowledge about current gender inequality issues, by the programme team through the analysis of programme, projects, strategies, approaches and ongoing experience for lessons learned, and uses this knowledge for information sharing, strategic communication and policy advocacy.
- Participates actively in the resource mobilization efforts of the CO by ensuring preparation of relevant documentation, contributing to development of donor proposals, and participating in related meetings and public information events.
- Acts as the main focal point to the Ministry of Justice and Home Affairs, National Committee for Gender Equality, National Human Rights Commission, other government entities, civil society, donors and UN agencies, including UN Gender Theme Group and UN Human Rights Theme Group and other pertinent UN-interagency coordination structures, including those in humanitarian settings.
- Acts as the country office focal point for the Protection from Sexual Exploitation and Abuse (PSEA) and deliver/support PSEA trainings to the all Country Office personnel in coordination with the Inter-agency PSEA network.



- Performs any other duty assigned by UNFPA senior management team.

Qualifications and Experience

Education:

Advanced degree in Gender Studies, Public health, Demography, or any other Social Sciences

Knowledge and Experience:

- Minimum five years of progressively relevant professional experience in the field of gender equality and women’s rights, with responsibility for design, planning, implementation, monitoring and evaluation of development projects
- Establishing effective relationships among international organizations and national counterparts, including civil society organizations
- Specialized knowledge and proven experience in preventing and responding to gender based violence is essential
- Experience in leading/managing a team is an asset
- Minimum two years of experience in gender based violence
- An experience in programme/ project management is required

Languages:

Fluency both English and Mongolia is required.

Required Competencies

<p>Values:</p> <ul style="list-style-type: none"> • Exemplifying integrity • Demonstrating commitment to UNFPA and the UN system • Embracing cultural diversity • Embracing change 	<p>Functional Competencies:</p> <ul style="list-style-type: none"> • Advocacy/ Advancing a policy-oriented agenda • Leveraging the resources of national governments and partners/ building strategic alliances and partnerships • Delivering results-based programme • Internal and external communication and advocacy for results mobilization <p>Managerial Competencies:</p> <ul style="list-style-type: none"> • Providing strategic focus • Engaging internal/ external partners and stakeholders • Leading, developing and empowering people/ creating a culture of performance • Making decisions and exercising judgment
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**Core Competencies:**

- Achieving results
- Being accountable
- Developing and applying professional expertise/ business acumen
- Thinking analytically and strategically
- Working in teams/ managing ourselves and our relationships
- Communicating for impact

Compensation and Benefits

This position offers an attractive remuneration package including a competitive net salary plus health insurance and other benefits as applicable.

Disclaimer

UNFPA does not charge any application, processing, training, interviewing, testing or other fee in connection with the application or recruitment process. Fraudulent notices, letters or offers may be submitted to the UNFPA fraud hotline <http://www.unfpa.org/help/hotline.cfm>

In accordance with the Staff Regulations and Rules of the United Nations, persons applying to posts in the international Professional category, who hold permanent resident status in a country other than their country of nationality, may be required to renounce such status upon their appointment.