

TERMS OF REFERENCE FOR INDIVIDUAL CONSULTANT (NATIONAL)

TERMS OF REFERENCE (to be completed by Hiring Office)	
Hiring Office:	UNFPA CO Mongolia
Purpose of consultancy:	<p>The purpose of this consultancy is to provide technical assistance for determining the baseline value for the following indicators, and conduct the relevant costing for:</p> <ul style="list-style-type: none"> - 1) Government of Mongolia and UNFPA’s Sixth Country Programme Output indicator 3.1 “the percentage of the national budget allocated for youth policies and programmes”, and - 2) “Integrated Support Programme for Women and Young People’s Health” Outcome indicator 5.1 “percentage of budget allocation for youth development in Umnugobi province”. - 3) Percentage of government budget for sexual and reproductive health services allocated for women’s, adolescents and youth services in Umnugobi province. <p>The consultancy will include the following estimations:</p> <ul style="list-style-type: none"> • The government budget allocations for youth policies and programmes nationally, and its percentage against the integrated state budget in 2016 and 2017; • The local government budget allocations for youth policies and programmes provincially in Umnugobi province, and its percentage against the provincial budget in 2018; • The government budget allocations for sexual and reproductive health services allocated for women, adolescents and youth in Umnugobi province; • Data mapping to identify the potential data sources that could be used for the above budget analysis; • Costs for providing services and organizing activities nationally for young people as per the youth law/policies/programmes; • Costs for providing services and organizing activities in Umnugobi province; and • A detailed list of activities and services for young people, including adolescent and youth health services.
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>A little over one third of Mongolia’s population are young people aged 15-34, who currently make up the biggest population group in the country. It presents an unprecedented opportunity to prioritize and invest in the development of young people as the main force for the sustainable development of the country, and achievement of the SDGs by 2030.</p> <p>With the technical and financial support from UNFPA, Mongolia has developed and approved its first-ever Youth Development Law in 2017. The Law has effectively set up the youth development system with the inter-sectoral coordination and decision making body headed by the Prime Minister, the national youth agency both with their provincial and district departments, the youth development fund etc. It provides opportunities for education, employment, entrepreneurship and participation for young people. Moreover, the Youth Development Centers, which were successfully piloted by UNFPA between 2013 and 2017 and handed over to government, are fully institutionalized and funded from the state budget through the Law. The National Programme on Youth Development as well as a handful of guidelines and procedural documents have been developed, with UNFPA support, by the Ministry of Labour and Social</p>

	<p>Protection and the Family Children Youth Development Authority, to support the implementation of the Law, the success of which will largely depend on the allocation of sufficient resources at national and local levels.</p> <p>As per the 6th country programme supported by UNFPA, UNFPA is mandated to monitor the following indicators:</p> <ol style="list-style-type: none"> 1) Government of Mongolia and UNFPA’s Sixth Country Programme Output indicator 3.1 “the percentage of the national budget allocated for youth policies and programmes”, and 2) “Integrated Support Programme for Women and Young People’s Health” Outcome indicator 5.1 “percentage of budget allocation for youth development in Umnugobi province”. 3) Percentage of government budget for sexual and reproductive health services allocated for women’s, adolescents and youth services in Umnugobi province. <p>With this Terms of Reference, UNFPA is looking for a national consultant who will work closely with UNFPA and provide technical assistance to the Ministry of Labour and Social Protection, and the Family Children and Youth Development Authority. The consultant will determine the levels of budget allocations for youth development at the national level in 2016 and 2017, and at provincial level in Umnugobi in 2018, as well as the government budget allocations for sexual and reproductive health in Umnugobi. The consultant will conduct the costing of the relevant services and activities for a one-year period of the state budget, to serve as the basis for policy advocacy with the objective of increasing investment in young people.</p> <p>More specifically, the selected consultant will complete the following tasks:</p> <ol style="list-style-type: none"> 1. Recommending/developing the appropriate methodology for estimating government budget allocations for youth development; 2. Collecting information and estimating the government budget allocations for youth policies and programmes nationally in 2016 and 2017, and its percentage against the integrated state budget of that year; 3. Collecting information and estimating the current local government budget allocations for youth policies and programmes provincially in Umnugobi province in 2018, and its percentage against the provincial budget this year; 4. Collecting information and estimating the current government budget allocations for women’s, adolescents’, and youth health services in Umnugobi province and its soums, and their share in the provincial budget; 5. Estimating costs for providing these services and organizing the activities nationally, taking into account the expected results and outputs/outcomes, youth population data, relevant performance indicators and the human rights-based approach; 6. Estimating costs for organizing these services and activities in Umnugobi province, taking into account the expected results and outputs/outcomes, youth population data, relevant performance indicators and the human rights-based approach; 7. Calculating the percentage of the budget (portion of integrated state budget) allocated for youth policies and programmes nationally and for Umnugobi province; 8. Organizing consultation meetings with key stakeholders nationally and in Umnugobi province on the estimations developed; and 9. Developing recommendations for policy advocacy to increase the budget allocations for youth development nationally and in Umnugobi province.
Duration and working	The consultancy period will be over 3 months in 2018, following the same office hours as UNFPA Country Office (CO).

schedule:	
Place where services are to be delivered:	Ulaanbaatar, Mongolia
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<ol style="list-style-type: none"> 1. Inception report including methodology for estimating government budget allocations for youth development by 15 October 2018. 2. Draft estimations as per above by 25 November 2018. 3. Draft report by 10 December 2018 4. Final Report by 20 December 2018
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<ul style="list-style-type: none"> - Weekly consultancy updates by email to UNFPA, MoLSP and FCYDA on progress made in the deliverables, as per a template jointly agreed upon at the start of the consultancy - Other updates and reports as needed in UNFPA CO programme team meetings, other meetings with stakeholders, and as inputs into project reports and updates.
Supervisory arrangements:	The consultant will be under the overall supervision of the UNFPA Assistant Representative, and work closely with the Youth Development Project Manager and MLSP focal points.
Expected travel:	Domestic travel to Umnugobi province may be required.
Required expertise, qualifications and competencies, including language requirements:	<p>Education</p> <ol style="list-style-type: none"> 1. Post-graduate degree in economics (especially health economics or macroeconomics) in particular with a focus on youth development and adolescent and youth health services, and/or related fields. <p>Experience</p> <ol style="list-style-type: none"> 1. At least 7 years of progressively professional work in public administration, youth development, social work, public health and or/related field; 2. Proven track record of conducting costing exercises and budget estimations; 3. Knowledge on youth issues, including sexual and reproductive health, is required; 4. Experience working with the UN system, including UNFPA as an added advantage; 5. Exposure to Umnugobi development context as an added advantage; and 6. Experience working in complex, multi-stakeholder environments. <p>Language</p> <ol style="list-style-type: none"> 1. Fluency in Mongolian and English (reading, writing, speaking) <p>Competencies</p> <ol style="list-style-type: none"> 1. High-level understanding of budget issues for youth development and youth-oriented services, including sexual and reproductive health; 2. High level understanding of the human rights-based approach; 3. Excellent skills in research, advocacy, and facilitation of consultations; and 4. Ability to work under pressure and adhere to strict timelines.
Inputs/services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:	<p>It is anticipated that the consultancy will be governed by an Individual consultancy contract under standard UNFPA/UNDP terms and conditions. UNFPA will pay a consultancy fee according to the current UNFPA approved schedule of rates at a level to be negotiated.</p> <p>UNFPA reserves the right to withhold up to 30% of the total fee in the case that the deliverables are not submitted on schedule or do not meet the required standard. Copyright and ownership of all documents produced will remain with UNFPA.</p> <p>Logistical arrangements</p> <p>The UNFPA Country Office will be responsible for arranging all logistical matters related with the consultations, including venue, stationery and refreshments. The</p>

	CO can also provide support in organizing meetings with key government agencies and other stakeholders.
Other relevant information or special conditions, if any:	UNFPA is presently implementing its 6 th country programme with the Government of Mongolia, for the period 2017-2021. As part of the country programme, UNFPA is implementing the Integrated Support Programme for Women and Young People's Health in Umnugobi Province. The aim is to tackle the critical and emerging health and social issues in the province such as sexual and reproductive health of women, adolescents and youth, youth empowerment, non-communicable diseases, health sector governance and leadership, and domestic and gender-based violence. It will also increase access to life skills education and comprehensive sexuality education, enhance the policy and regulatory environment for adolescents and young people, and support innovative interventions to promote youth participation and entrepreneurship.
Signature of Requesting Officer in Hiring Office: Date:	