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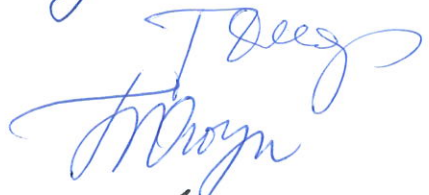
17/10/17

Naomi Kitahara, Representative

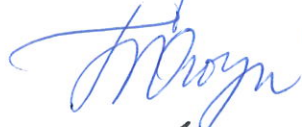
Reviewed by:

A. Uuya, 17.00.2017

Iliza, A., AR a.i.



Tumur, M., OM ai



Oyun, B., NPO Gender

Drafted by:



Carly Teng, GBV Project Officer

TERMS OF REFERENCE FOR INDIVIDUAL NATIONAL CONSULTANTS

TERMS OF REFERENCE	
Hiring Office:	MNG06FPA GBV Project
Purpose and background of consultancy:	<p>Gender-based violence (GBV) is a significant public health concern in Asia and the Pacific, with many consequences for the health, social and economic well-being of women and girls, being an impediment to sustainable development. The inclusion of Target 5.2 under the 2030 Agenda for Sustainable Development demonstrates a clear global commitment to end violence against women.</p> <p>Evidence on the extent of GBV and its health and social consequences has been gathered, forming a basis for advocacy, policy-making and programmatic interventions. In response, the countries in the Asia and Pacific region are taking significant steps to promote gender equality and address GBV in collaboration with women's organizations, UN agencies, and other national and international partners.</p> <p>Mongolia has undergone a tremendous societal change in the past two decades stemming from the country's political and economic transition. This changing context has had a significant impact on the country's socio-cultural norms, the dynamics of gender equality, and Gender-based Violence (GBV). A 2015 assessment conducted by the Committee on Economic, Social and Cultural Rights reaffirmed that GBV, and particularly domestic violence (DV) against women and children, is prevalent and widespread in Mongolia. While there have been legal advances in the country in recent years, including improvements in legal protections for victims, GBV remains one of the most severe and life-threatening human rights violations in Mongolia. The UNFPA-supported Combating Gender-based Violence (CGBV) Project is helping Mongolia establish a national response mechanism to prevent and combat GBV, particularly DV, through the creation of a reliable database, institutionalized victim protection mechanisms, and better public awareness of GBV.</p> <p>The Swiss Agency for Development and Cooperation (SDC) is the principal donor for UNFPA Mongolia CO's "Combating GBV Project" from 2016 – 2020, with the overarching goal to strengthen the national capacity to combat GBV. UNFPA Mongolia CO is committed to strengthening national</p>

	<p>capacity by working with our implementing partners such as the Ministry of Health, the Ministry of Justice and Home Affairs, the Ministry of Labor and Social Protection (which hosts the National Committee on Gender Equality), the National Statistics Office (NSO), etc. UNFPA's objective in working with such implementing partners are focused on upstream work, influencing policy development and implementation that would provide improved systematic practices and better policies and programmes to help combat GBV.</p> <p>It is against this background that the GBV costing exercise is launched first to estimate the current level of budget availability to provide essential services to victims/survivors of violence. This will form a basis of further costing exercise including the economic cost of GBV/DV. It is a baselining exercise in terms of service provisions given to victims of GBV/DV. Once the GBV prevalence study results are made available (which are expected to take place in early 2018), it is envisaged that the optimal level of the budget allocations be calculated, based on the findings of this study.</p>
<p>Scope of work: <i>(Description of services, activities, or outputs)</i></p>	<p>UNFPA Mongolia CO plans to contract two national consultants based in Mongolia to undertake the costing study. They will be guided by experts from the advisory panel, which is established particularly for this purpose, and is comprised of UNFPA and international experts. It is envisaged that one national consultant will be in charge of health and social welfare/protection sector, while the other, justice and police. In order to ensure coordination of the study, UNFPA welcomes a joint and single proposal, and it will be given a priority in the selection process.</p> <p>The primary objectives of the consultancy are to derive how much budgets are currently being spent to provide essential services to GBV/DV victims and survivors in Mongolia.</p> <p>The findings of the study will provide data and evidence on VAW to inform strategic planning, resource allocations, policy and legislative development, response and preventions programming.</p> <p>The selected consultants will be responsible for the following, in close collaboration with the advisory panel:</p> <ul style="list-style-type: none"> • Analyse the Mongolian legislations including what the existing responses and obligations are being provided by the government in response to GBV/DV; • Map out the route of help sought out by individual women (i.e., who do they go to for help – family, neighbours, police, elders, health facilities/professionals, OSSCs, shelters, etc.). • Conduct a baseline study of measuring the current level of budgets and expenditures both at national and sub-national levels in providing essential services to victims of violence. The consultants may wish to: <ul style="list-style-type: none"> ○ Develop necessary tools and methodologies with guidance from the advisory panel; ○ Key informant interviews and focus groups discussions and in-depth interviews with relevant stakeholder interview;

- Calculate the current level of budgets and expenditures which are used for the provision of essential services to victims of violence;

- Produce a report with key and supporting documents in English and Mongolian.

The consultant may be asked to meet and interview the following entities and individuals:

- The Ministry of Justice and Home Affairs, the Ministry of Health, the Ministry of Labor and Social Protection and the Ministry of Education, Culture, Science, and Sports, the Ministry of Finance, National Statistics Office, National Police Authority, as well as NGOs such as NCAV.
- Existing One Stop Service Centers and Shelters (OSSCs) and shelters;
- UNFPA Representative and relevant staff of UNFPA Mongolia Country Office;
- Advisory panel members (online if in person is not possible); and
- Selected victims or survivors served by the OSSCs and shelters (if possible).

It is planned that following a few years of implementation of the approved DV law, a similar study is launched to understand the level of improvement in terms of the budget provision for the victims of violence in the country.

Methodology

The overall approach of the GBV costing exercise will be participatory, consultative, gender and human rights-oriented, and culturally sensitive.

A desk review will have to be conducted to enable the consultants to have the background knowledge and in preparation for developing appropriate methodologies for the study and baseline data collection. The desk review shall include:

- A review of the preliminary results from the GBV prevalence survey conducted by NSO (to be provided by UNFPA);
- The OSSC assessment report (to be provided by UNFPA);
- Relevant documents from the different sectors and Ministries that provide budget and expenditure information on the essential services from the different sectors (health, police, social, justice, etc.); and
- GBV costing methodologies or operational framework which has been conducted in other developing countries such as Lao PDR, Vietnam, and Timor-Leste (or any other relevant materials suggested by the advisory panel).

The consultant will work closely with the advisory panel, which is composed of UNFPA and GBV experts and GBV costing experts, which is established by UNFPA Mongolia.

	The final report will be presented at the consultative meeting involving relevant parties, and comments from the meeting shall be reflected, as needed.															
Duration and working schedule:	The consultancy will be for a total of 2 months starting from the end of October 2017. The selected consultants shall follow working hours of UNFPA Mongolia Country Office during the mission.															
Place where services are to be delivered:	UNFPA Mongolia Country Office, Ulaanbaatar, Mongolia															
Delivery dates and how work will be delivered (e.g., electronic, hard copy, etc.):	<table border="1" data-bbox="529 557 1535 1669"> <thead> <tr> <th data-bbox="529 557 737 594">Phase</th> <th data-bbox="737 557 1050 594">Activities</th> <th data-bbox="1050 557 1359 594">Deliverable</th> <th data-bbox="1359 557 1535 594">Due date</th> </tr> </thead> <tbody> <tr> <td data-bbox="529 598 737 852">Preparation phase</td> <td data-bbox="737 598 1050 852">Development of the study framework, methodologies and document review in conjunction with the advisory panel</td> <td data-bbox="1050 598 1359 852">(1) Summary of the desk review, (2) Tools and methodology is developed for the study.</td> <td data-bbox="1359 598 1535 852">Within 5 working days following the start of the contract</td> </tr> <tr> <td data-bbox="529 857 737 1669">Data collection and field work phase</td> <td data-bbox="737 857 1050 1669">Field and site visits, meet relevant stakeholders to collect baseline data and information related to the cost of service provision</td> <td data-bbox="1050 857 1359 1669"> Meetings with relevant stakeholders; MOJHA, MOH, MLSP, MoF, NSO, NPA, OSSCs and shelters Map the route which victims and survivors seek out when they need assistance/ help Data collection as well as the estimation of the budget and expenditures completed. </td> <td data-bbox="1359 857 1535 1669"> 5 working days 2 working days 14 working days </td> </tr> </tbody> </table>				Phase	Activities	Deliverable	Due date	Preparation phase	Development of the study framework, methodologies and document review in conjunction with the advisory panel	(1) Summary of the desk review, (2) Tools and methodology is developed for the study.	Within 5 working days following the start of the contract	Data collection and field work phase	Field and site visits, meet relevant stakeholders to collect baseline data and information related to the cost of service provision	Meetings with relevant stakeholders; MOJHA, MOH, MLSP, MoF, NSO, NPA, OSSCs and shelters Map the route which victims and survivors seek out when they need assistance/ help Data collection as well as the estimation of the budget and expenditures completed.	5 working days 2 working days 14 working days
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	Analysis and draft report phase	Development of findings and preparation of draft report	Draft GBV costing report which should include: estimation of the current level of budget and expenditures in providing services to victims of violence;	5 working days
	Consultative meeting	Consultative meeting (can be done online/ conference call)	Inputs received from the advisory panel based on the draft report	1 day
	Working on the final report	Completion of the final GBV costing report reflecting inputs from consultative meeting and earlier comments provided by relevant parties on the draft GBV estimation of cost of service provisions report	Endorsement of the final report by the advisor panel in English	3 working days
	Report finalization	Submission of the final report in English and Mongolian	Final report both in English and Mongolian	4 days; End of December
	Total duration:			39 working days
Monitoring and progress control, including reporting requirements, periodicity format, and deadline:	Regular updates and reports to the UNFPA Assistant Representative a.i. and Gender Programme Officer and upon completion of each phase, as indicated above with the guidance of and in consultation with the advisory panel. Updates to the advisory should also be provided as needed.			

Supervisory arrangements:	The consultants will work under direct supervision of the UNFPA Gender Programme Officer at UNFPA Mongolia CO with overall guidance from the UNFPA Assistant Representative a.i.
Expected travel:	The consultants will travel to selected aimags if necessary.
Required expertise, qualifications, and competencies, including language requirements:	<ul style="list-style-type: none"> • Postgraduate degree in economics (especially health economics or macroeconomics), in particular with a focus on gender and development; • Prior experience in the fields of GBV/DV costing as an asset, while previous experience in costing is a must; • At least seven years of progressively professional work experience in the field(s) of economics, social work, public health, or gender equality; • Proven track record of working in gender economics and policy development in this area of work; • Experience working with the UN system and experience with UNFPA is an added advantage; • Prior experience working with international consultants or academic research institutions; • Knowledge of The United Nations Joint Global Programme on Essential Services for Women and Girls Subject to Violence is highly desirable; • Prior experience and high level of competency to produce documents in English and Mongolian; • Fluency in oral and written English.
Inputs/services to be provided by UNFPA or implementing partner (e.g., support services, office space, equipment), if applicable:	<p>The consultancy will be under UNFPA individual consultancy contract (ICC) and governed by UNFPA Policies and Procedures Manual applicable to ICCs. UNFPA will pay a consultancy fee approximated to the current UN salary scale. Rates exceeding approved scale levels are to be negotiated or sought for approval from UNFPA HQs.</p> <p>UNFPA reserves the right to withhold up to 30% of the total fee in the case deliverables are not submitted on schedule or do not meet the expected standards. Copyright and ownership of all documents produced under this consultancy will remain with UNFPA.</p> <p>UNFPA Mongolia Country Office will provide advisory and financial support to consultants for the arrangement of logistical matters, related to interviews, focus groups, consultative meeting, and working group sessions, including venue, stationery, and refreshments.</p>
Other relevant information or special conditions, if any:	<p>It is also worth noting that the GBV level is massively underestimated since there is currently no GBV/ DV prevalence data in addition to the lack of awareness of accessing essential services for victims/survivors of GBV/ DV. The GBV prevalence survey is being conducted by NSO, with UNFPA's support.</p> <p>UNFPA Mongolia CO has conducted an assessment on six OSSCs and two shelters in which it supports. The report is currently being finalized. The OSSCs provide integrated and holistic essential services (psycho-social,</p>

social, health, legal and protection) to victims/ survivors of GBV/DV. The timely manner of the GBV prevalence survey and the OSSC assessment results will provide a solid basis for the baseline data collection for the GBV costing project.

Name and Signature of Requesting Officer in Hiring Office:

Date: Oct. 16 /2017

