


Signature	Date
Approved by:	Kaori Ishikawa, Head of Office
Reviewed by:	A. Iliza, AR L. Tuvshinzaya, OA 16.03.20
Developed by:	B. Shinetugs, Programme Specialist

**TERMS OF REFERENCE FOR INDIVIDUAL NATIONAL CONSULTANT  
on IN-DEPTH STUDY ON UNMET NEED FOR FAMILY PLANNING  
BASED ON SISS 2018**

<b>TERMS OF REFERENCE (to be completed by Hiring Office)</b>	
Hiring Office:	UNFPA, Mongolia country office
Remuneration level:	Consultancy remuneration fee will be determined in accordance with UNFPA policies and procedures.
Purpose and background of consultancy:	<p>The Social Indicators Sample Survey (SISS) is conducted every five years by National the National Statistical Office and is based on Multiple Indicators Cluster Survey methodology with inputs from other household surveys such as Demographic Health Survey (DHS) and Reproductive Health Survey (RHS). It has been conducted two times: in 2013 and 2018.</p> <p>The unmet need for family planning measures the percent of women currently married or in union who are fecund and who desire to either terminate or postpone childbearing, but who are not currently using a contraceptive method. In 2013, it was 16.0 percent, but in 2018, it has risen to 22.6 percent. There are multiple factors that may have influenced this increase ranging from availability of information, methods, facilities and trained service providers, access to and quality of services, and behavioral factors from both client and service provider side.</p> <p>The SISS questionnaire gathers a wealth of information that can be disaggregated by a number of biological (e.g. age or disability status), social (e.g. education or religion), economic (e.g. wealth) and geographic variables (e.g. urban/rural or by regions).</p> <p>The purpose of the current consultancy is to provide in depth analysis of the factors influencing the non-use of contraception despite not attempting to become pregnant based on the SISS databases in order to provide insight and recommendations which will be advocated for the Government of Mongolia (GoM) to be included in the national reproductive health programme and public health interventions, and feed into the formulation of the GoM and UNFPA Seventh Country Programme (2022-2026).</p>
Scope of work: <i>(Description of services, activities, or outputs)</i>	<p>Specific responsibilities of the National Consultant are as follows:</p> <ul style="list-style-type: none"> <li>• Review the available literature, meet relevant key informants and get thoroughly acquainted with the country context around family planning, including the demand for and availability of methods and services, and client perspectives, for the last decade;</li> </ul>

	<ul style="list-style-type: none"> <li>• Analyze the raw data of the SISS 2013 and 2018 using SPSS or other statistical platforms in order to identify independent factors controlled for the effect of other confounding factors that influence unmet need for family planning using appropriate statistical methods;</li> <li>• Conduct specific analysis of the factors influencing the behavior of selected population groups such as young women, poor, herders, women and girls with disabilities, etc.;</li> <li>• Write a detailed report describing the methodology, findings and evidence-based recommendations and linkages with the facts identified from country context analysis;</li> <li>• Organize and facilitate a consultative workshop on findings and recommendations involving relevant stakeholders such as ministries, government agencies, health and research institutions, NGOs and development partners; and</li> <li>• Ensure that the comments and feedback received from stakeholders during the consultative workshop are fully incorporated into the final report</li> </ul>
Duration and working schedule:	The consultant is expected to work full time for 22 working days starting from April 07, 2020. A detailed work plan will be developed and agreed during the contracting process.
Place where services are to be delivered:	No office space or equipment will be provided.
Delivery dates and how work will be delivered (e.g. electronic, hard copy etc.):	<p>The consultant will provide the following deliverables:</p> <ul style="list-style-type: none"> <li>- Detailed workplan and methodologies approved by the Sexual and Reproductive Health and Rights (SRHR) team by day 5 of consultancy</li> <li>- Preliminary report day 15 of consultancy</li> <li>- Stakeholder workshop is organized and the relevant recommendations are reflected in the report by day 17 of consultancy (50% of payment can be given)</li> <li>- Final report in Mongolian language and English is provided by day 22 of consultancy (the remaining payment will be provided upon satisfactory response from UNFPA)</li> </ul> <p>The detailed dates of deliverables, including the final report, will be confirmed during the contracting process.</p>
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	<p>The consultant will work closely with the Sexual and Reproductive Health and Rights team of UNFPA.</p> <p>The deadlines of deliverables will be confirmed during the contracting process.</p> <p>The feedback from the UNFPA SRHR team is due within 2 working days from receiving the draft and final reports</p>
Supervisory arrangements:	The consultant will report to the Programme Specialist for Sexual and Reproductive Health and Rights, and Adolescents and Youth, under the overall guidance of the Assistant Representative.
Expected travel:	Travel within the city will be required to meet with key stakeholders, such as government, ministries and civil society organizations as needed.

<p>Required expertise, qualifications and competencies, including language requirements:</p>	<p>Requirements:</p> <ul style="list-style-type: none"> <li>• Advanced degree (at least Masters) from a recognized academic institution in development studies, social science, public health or related field;</li> <li>• At least 3 years' experience in conducting research and data analysis, both quantitative and qualitative, including an authorship of a research paper in a peer-reviewed journal;</li> <li>• Proficiency with database and statistical analysis software;</li> <li>• Experience of data analysis, and traceable record of producing reports of excellent quality;</li> <li>• Experience of working with United Nations and engaging with government and ministries is desirable;</li> <li>• Working knowledge of English; and</li> <li>• Excellent oral and written communications skills</li> </ul> <p>Competencies:</p> <ul style="list-style-type: none"> <li>• Demonstrates commitment to human development principles and values;</li> <li>• Displays cultural, gender, religion, race, nationality and age sensitivity and adaptability;</li> <li>• Shares knowledge and experience;</li> <li>• Demonstrates excellent communication skills;</li> <li>• Provides helpful feedback and advice;</li> <li>• Advanced and demonstrable analytical and writing skills;</li> </ul>
<p>Inputs / services to be provided by UNFPA or implementing partner (e.g support services, office space, equipment), if applicable:</p>	<p>UNFPA will provide logistical support for the consultant in organizing the stakeholder workshop and meeting relevant key informants as needed.</p> <p>The consultancy will be under UNFPA individual consultancy contract (ICC) and governed by UNFPA Policies and Procedures Manual applicable to ICCs.</p> <p>UNFPA reserves the right to withhold up to 30% of the total fee in the case deliverables are not submitted on schedule or do not meet the expected standard.</p>
<p>Other relevant information or special conditions, if any:</p>	<p>n/a</p>
<p>Signature of Requesting Officer in Hiring Office: </p> <p>Date: 16 Mar 2020</p>	

