Approved by:	Kaori Ishikawa, Head of UNFPA office in Mongolia
Reviewed by:	Iliza Azyei., AR
	Tuvshinzaya, OA
	Reviewed by B. Shinetugs, MCH officer
Developed by:	Dr. Tsedmaa, PM

National Individual Consultant:
Development of Simulation centers' logistics and maintenance guidelines

Terms of reference	
Hiring Office:	UNFPA Country Office, Mongolia
Purpose of consultancy:	The overall objective of this individual consultancy is to provide technical support for operational guideline development for simulation centers' logistics and maintenance .
Scope of work: *(Description of services, activities, or outputs)*	**Background:** Since 2007, the Government of the Grand Duchy of Luxembourg (GoL), the Government of Mongolia (GoM) and the United Nations Population Fund (UNFPA) have been implementing the Maternal and Child Health Telemedicine Project in Mongolia with the aim to promote equitable access to quality maternal and newborn care. One of the key components of the current phase is to strengthen the human resources capacity for maternal, newborn, sexual and reproductive health services and institutionalize the training interventions introduced by the project into the health system. Most of the morbidities and mortalities that occur in the obstetric setting in Mongolia are caused by acute crisis. As indicated in the "Why mothers die" report (2012-2015), one-third of all maternal deaths (43.5%) were preventable and caused by haemorrhage, eclampsia and infections. The most common factors related to service providers were the failure of timely recognition of high–risk status, as well as lack of timely management of these conditions. Therefore, knowledge and skills of recognising obstetric crisis and timely response have been the core component of the medical education and training. As such, the Project developed a simulation based training programme in obstetrics emergencies with clinical skill drillings. Under this programme, two simulation labs will be set up, one, at the NCMCH and, another, at the School of Nursing, MNUMS. Other 22 drilling units with 5 stations will be provided to all provincial hospitals, including one maternity home in UB. To provide efficient clinical training using these training tools, there is a need of a comprehensive operational guideline with well-defined logistics and maintenance protocols based on the current available international evidence. Therefore, UNFPA Mongolia seeks a national individual consultant to provide technical support for the development of the operational guideline for the simulation centers' logisticss. The specific focus of this consultancy will be paid on job description of techncicians and training coordinators for clinical skills suits. Moreover, he/she needs to work with the project team on emergency obstetric care

	drilling programme design and course contents with adaptation from international trainings such as PROMPT and ICOE. **Key deliverables from the consultancy:** • Simulation center operational guideline with well defined job description of each staff • Training modules with drilling stations
Duration and working schedule:	The duration of this consultancy is 2 months. The consultant will follow same office hours as UNFPA project office at the NCMCH.
Place where services are to be delivered:	Ulaanbaatar, Mongolia
Delivery dates and how work will be delivered (*e.g.* electronic, hard copy etc.):	All deliverables need to be submitted in electronic and hard copies.
Monitoring and progress control, including reporting requirements, periodicity format and deadline:	Weekly update on progress made in the deliverables, as per a template jointly agreed upon at the start of the consultancy.
Supervisory arrangements:	• Under overall guidance of UNFPA Assistant Representative, the selected consultant will work under the direct supervision of the Telemedicine Project Manager. • Reference materials will be provided by the project.
Required expertise and qualifications and competencies including language requirement.	**Required Skills and Experience:** Advanced degree in public health and medical education, and/or social sciences. **Experience:** 1. At least 10 years of experience of working in the MCH and sexual and reproductive health sector 2. Experience in clinical teaching and policy guidelines development, and delivering timely results under pressure, and 3. Adequate knowledge of setting international training standards for quality improvement. **Language requirement:** 1. Mongolian native speakers 2. Fluency in English (both in reading and writing), including the ability to review professional resource materials. 3. Excellent skills in translation of related papers and adaptation in local settings. **Competencies:** 1. Excellent skills in team work and facilitation of workshops. 2. Adequate level of communication skills 3. Ability to work under pressure with strict timeline 4. Knowledgeable about issues of human rights, sexual and reproductive health, gender, population, and statistics and policy research in general
Inputs/services to be provided by UNFPA or implementing partner (e.g support services, office	It is anticipated that the consultancy service will be governed by an Individual consultancy contract under standard UNFPA/UNDP terms and conditions. UNFPA will pay a consultancy service fees based on UNFPA approved level of rates agreed in the agreement made with contracted person.

space, equipment), if applicable:	UNFPA reserves the right to withhold up to 30% of the total fee in the case that the deliverables are not submitted on schedule or do not meet the required standard. Logistics: UNFPA project team provides all logistic support related to this consultancy including clinical team meetings and stationeries needed for this service.
Other relevant information or special conditions, if any:	None

Signature of Requesting Officer in Hiring Office: Dr. Tsedmaa, PM , EXIT project

Date: